

To: UUFCO Board of Trustees  
From: Governance Task Force  
July 11, 2016  
Subject: Draft Policy Statement on Governance

## GOVERNANCE

The UUFCO Board of Trustees is responsible for governing the organization in accomplishing its stated Mission.

The Board will execute this responsibility through an approach that can be described as 'governance by policy.' As used here, 'governance by policy' means that the Board is responsible to discern where policies need to be articulated or amended to provide clear guidance on the scope of authority and accountability which both paid and volunteer staff [including fellowship members and committees] will work under in undertaking activities in furtherance of UUFCO's Mission. All policies must be consistent with the By-laws of UUFCO.

First, it is the Board's responsibility to identify, to define and to ratify policies which define the delegation of authority to individuals and groups of individuals to carry out activities relating both to

- i) the accomplishment of UUFCO's Mission and Ministry, and
- ii) to the care and maintenance of its personnel and the organization *per se*.

Second, it is the Board's responsibility to define and establish lines of communication for the Board to receive such information as is necessary to assure reasonable and appropriate accountability for all the activities authorized and undertaken in furtherance of UUFCO's Mission and Ministry. The Board will on a regular and timely basis review this information and evaluate the performance of both people and programs. It is the Board's responsibility to hold leaders of the Church, both paid staff and volunteer members, accountable for their performance.

Third, it is the Board's responsibility to give leadership to regular and comprehensive planning for UUFCO's future.