

RESOLUTION NO. 2018-11
UNITARIAN UNIVERSALIST FELLOWSHIP
OF CENTRAL OREGON

A Resolution to Establish and Appoint UUFCO Required Board

The Unitarian Universalist Fellowship of Central Oregon (UUFCO) makes the following findings:

- a. UUFCO Bylaws currently state in article 8.01: The Board must establish by resolution and appoint the following committees: Finance Committee, Stewardship Committee, Personnel Committee, and Leadership Development Committee. These committees report to the Board.
- b. Because the Leadership Development Committee is responsible for nominations to all elected positions (board and endowment) and because the members of LDC will be elected, LDC will be removed as a board appointed committee.

Therefor the UUFCO Board resolves as follows:

The following text shall be adopted as the UUFCO Board's formal establishment of the Required Board Committees per Article 8.01 of the Bylaws.

This resolution takes effect immediately upon adoption.

Date of first majority board vote: _____(Date)

Date of 2nd majority board vote, or first **unanimous vote**: ____ ____ (Date)

BOARD APPROVAL AND ADOPTION: _____ [Date]

Martha Rudolph
Board President

Adoption and date attested by:
Erika Beard-Irvine
Secretary

The board hereby resolves to establish the following Board Committees:

Finance Committee: The Finance Committee, a Board committee chaired by the Board Treasurer, meets regularly to review UUFCO's financial progress. The committee prepares the UUFCO annual budget for Board approval that is presented at the annual meeting for the congregation's vote. The committee also produces a running five-year budget to better understand our future financial challenges and needs, and helps discern financial Policies.

Stewardship Committee: The Stewardship Committee develops the congregation's awareness of and commitment to the spiritual practice of giving and conducts the UUFCO annual pledge drive.

Personnel Committee: The Personnel Committee assists the Board and Minister with setting staff salaries and managing staff benefits and relations. They also create and maintain the Personnel Policy Manual, a subset of the Board Policies.

(the following paragraph to be omitted)

Leadership Development Committee (LDC): The LDC will be active in identifying resources for and providing ongoing education and development of congregational leaders. They will serve as the nominating committee for open Board positions, or other positions where a vote by the Fellowship is required, such as specified Endowment Committee members.

The Leadership Development Committee shall maintain a current list of all UUFCO committees and their responsibilities and chairs and members, and this information shall be visible to all members of the congregation. All Board and Fellowship Committees shall be included.

NOTE: The charter descriptions above may not fully describe the purposes and guiding policies for these groups. Other policy or procedure documents may exist that further clarify how these groups operate.

The Board by Resolution Appointments the following Committee Members and Chairs:

Finance Committee: The chair of the finance committee shall be the treasurer of the Board, currently Dick Barber. Other members are at the discretion of the committee chair.

Personnel Committee: The chair of the personnel committee shall be the at large Board member with the personnel responsibility, currently Amy Falkenrath. Other members are at the discretion of the committee chair.

Stewardship Committee: The Board shall identify a chair (currently Max Merrill), and will generally include at least one Board member on this committee. Other members shall be at the discretion of the chair.

This paragraph to be removed:

Leadership Development Committee: The initial formation of the committee in the spring of 2016 required that at least one member be a member of the Board, and did not utilize any particular Board involvement for choosing other members or a chair. The members on this committee as of December 2016 are all now formally charged with being a part of the committee. These members include: Leslie Koc (chair), Amy Falkenrath, Michael Carr, Marty Rudolph and Jim Morris.