

UUFCA Board Meeting
October 11, 2018
Location: Conference Room

Attending: Erika Beard-Irvine, Marty Rudolph, Scott Rudolph, Sylvia McFarland, Susan Kinney, Chad Leonard

Absent: Max Merrill, Greg Byrne.

Guest: Duncan Brown

Called to Order: 4:00 PM

Minutes written by: Erika Beard-Irvine, Recording Secretary

Consent Agenda

Minutes of September board meeting and October financials approved. October board agenda approved.

Acceptance of consent agenda moved by SM, second by SK. Unanimous.

Reference Documents:

Board Minutes September 13, 2018; October Board Financial Report 2018; Board Agenda October 11, 2018

All Things Financial

We have increased the yields in the funds in Ameritrade and Capital One over what they were last year. Misc Contributions are only at 3% of budgeted but are twice what they were at this time last year. Pledge income is at 41%. The Board previously approved increasing the staffing budget to increase Parker's and Jenn's retirements and an additional \$5000. Scott hasn't finalized the staffing plan yet (more to come in the Minister's report). Sylvia sent out first quarter committee reports. The meeting went into Executive Session to discuss an issue. No actions were taken, and no decisions were made. Sylvia got a quote to increase the church's insurance coverage for Sexual Misconduct Liability. To increase to \$500,000/\$1 million increases the insurance by \$254/year. To increase to \$1 million/\$1 million increases the insurance by \$654/year. Our insurance rates have gone down for each of the last two years, so we are under budget for insurance. The Finance Committee recommended increasing to \$1 million/\$1 million. *SK moved to increase our insurance for sexual misconduct liability as recommended to \$1 million/\$1 million, seconded by CL. Unanimous.*

Sylvia has also been working with the insurance company to increase coverage of the building. Sylvia has asked for a quote to increase from \$8.5 million to \$10 million and from \$8.5 million to \$12 million.

The CPA that Sylvia sent questions to a year ago had indicated that the income from Art sale commissions might be considered Unrelated Business Income. She further indicated that if the gross income exceeded \$1,000 in any given year that an IRS 990 would need to be filed. In preparation for filling out the 990, Sylvia read the instructions and noticed that to be considered Unrelated Business Income, the trade or business must be conducted with the intent to make a profit. Because the art shows are not conducted with intent to make a profit, Sylvia felt, and the board concurred, that the income would not qualify as Unrelated Business Income, and therefore a 990 form would not need to be filed.

Sylvia presented the Endowment Committee Report for Quarter 3 of 2018. The Endowment Committee is seeking one additional member. They will be doing a congregational event on Nov 5 and will have an estate planning event at a later date.

Reference Documents:

EOM Board Rpts Aug 2018; EOM Bd Rpts Bldg Detail TR Aug 2018

Minister's Report

There was a general discussion of staffing. The switch to two services is going well. Feedback has been positive. Scott is having one-to-one visits to get the progressive clergy group together. Rev Susan Frederick Gray, UUA President, and Rev Vail Weller, Annual Program Director, visited a couple of weeks ago to see the building. Scott recently spoke at a ministerial ordination at his previous fellowship in Plttsburgh. The Pastoral Care Team had the first month of being active. They had their first monthly meeting yesterday. The Hearing, Healing, Hoping service was attended by 38 people. It was clear that the space was appreciated by many people. Scott is doing professional development in song leading and in an anti-racist, feminist white male clergy study group.

Parker is requesting \$53.42 from the New Home Fund for some lighting in the mechanical room and the attic storage.

Reference Documents:

Minister's Report-Oct 2018

Community Hour

We have a table at community hour. Susan has been thinking of the words "dream big" recently. Scott suggested writing the words "dream big" and see what people add to it. There is a Board of Trustees pamphlet that needs to be updated and reprinted. Marty requests that Board Members review it and recommend changes. Susan will find a stamp for our table.

Labyrinth

The labyrinth needs a team and some structure. Chela will announce this on Sunday and add it to the fellowship communications. Scott knows of two people who are interested.

Fireflies/Project Grace

In the last meeting, there was concern about letters going out on UUFCO stationary without having been reviewed by UUFCO leadership. The Fireflies expressed a plan to have things reviewed and update their bookkeeping. There is an ongoing conversation with a preschool that continues to be positive.

Policies

Policy on Policies- Resolution 2018-08 to change some wording.

Policy on Board Executive Sessions- Resolution 2018-10 revised to include the fact that executive session may be required at a Board meeting without prior notification and that the Minister's presence can be allowed at executive sessions on matters regarding him with the Board's approval.

Policy on Use of Building Funds- Resolution 2018-09 to reflect termination of the original agreement with the original donor family and agreed upon change in use of the remaining funds.

SM moved that all three resolutions be approved. SK seconded. Unanimous.

Policy for Political Activity- Scott suggested that the wording be changed to allow that the Board can make statements that align with UU values and that could be expected not to be

controversial within the fellowship. This removes the requirement for a congregational vote. Susan expressed concern that the congregation should be asked for this permission. This will be presented to the congregation for approval in January.

Reference Documents:

Resolution 2018-7; UUFCO Endowment Committee: Policies and Procedures

Leadership 2019

The UUA called Marty and offered to have some people come to leadership training. Marty recommended that the two newest Board members, Chad and Susan, attend the training. This will cost \$400 each (\$800 total) to be paid out of the Leadership Development Fund. Marty requests approval of the plan to send Chad and Susan with funds from Leadership Development.

SM moved, EBI seconded. Unanimous.

Visioning

The Visioning Team met and formulated some initial questions. On Nov 10, Marty will speak to committee leaders at the Leadership Development gathering to test the questions. On Dec 1, they have reserved the entire building all day. Each Board member will take up to 10 people in a room with a scribe and will have people answer the questions. For people who cannot attend, they can send answers to the questions online or meet with a member of the Board. The goal is to have some sort of vision sentence or sentences for the all congregational meeting in January. We need to decide who will be on the team to take the answers and turn them into a vision statement. Marty knows of some people who might be interested.

Meeting Adjourned: 6:15pm

Next Meeting November 8 @ 4:00pm.