

UUFCA Board Meeting
December 14, 2017
Location: conference room

Attending: Mark Hickman, Max Merrill, Paul Bennett, Sylvia McFarland, Amy Falkenrath, Scott Rudolph, Marty Rudolph

Absent: Greg Byrne, Erika Beard-Irvine

Guests: Michael Carr, Susan Kinney, Robin Slocum

Called to Order: 6:10 pm

Minutes written by: Marty Rudolph, Sylvia McFarland

Consent Agenda:

November minutes, financial report and meeting agenda approved.
(Marty/Sylvia)

NOTE: Two small modifications were made to the notes after approval, In the treasurer's report section, at the request of the treasurer. Attached notes include these modifications.

Reference documents:

Minutes uufco board Nov 17
EOM Reports Nov17
UUFCA BOARD AGENDA Dec 2017

Budget Modification:

Revised budgets for the remainder of the year for Adult RE, EVENT RENTALS, and ART, with separate line items for income and expense, were presented by Sylvia, and approved by the Board, with no net increase in projected annual deficit.

Reference document: Rev budget lines for Dec board meeting

Stewardship:

Michael Carr and Susan Kinney presented the outline for the upcoming year's Stewardship campaign. They highlighted the changes for the year which include: a shorter campaign time frame, elimination of Stewardship Dinners, improving the Stewardship brochure, and the importance of developing Stewardship in a wider culture. Their goal is to increase the % of annual giving per congregation member.

Reference document: StewBoard- 12.14.17

Minister's Report

Scott reviewed the Minister's report. Special mention: the Service of Installation will be March 10. Scott talked about need for a paid tech person as Aaron will not be able to attend church regularly and the complexity of the system requires somebody more competent than the AV volunteers. Board felt that exploration should start to determine what the cost would be.

Reference Document: Board ministers report - December 2017

Organizational Chart Revisions: DRAFT

Scott presented his draft of a revised organization chart, with each of the three professional staff being assigned as the main contact for non-board teams, which will add greater support committee organization and programs.

Reference Document: UUFCO Org Chart Draft 12-14-17

Strategic Planning Task Force

Max reviewed the name of people who have committed to being on the Strategic Planning team. Board discussion led to a follow-up meeting, scheduled for January 17, 2018, to develop plan specifics, ie. purpose, goal, time-frame.

Resolution and Policy

Three resolutions to add or change policy were discussed and approved.

1. **Activities with Revenue or Payments to Leaders:** Sentence about discouraging paying members for services has been deleted. Other elements of the policy, including a clear role for the Minister in program pricing and fee decision, should ensure that the activities of UUFCO meet the mission of the church. Approved (Amy/Sylvia)
2. **Building Use:** Expectations and authority around fees clarified. Approved (Sylvia/Mark)
3. **Defining Activities of UUFCO:** Expectations and authority to determine what is an official "Activity of UUFCO" are clarified. Approved (Marty/Paul)

Reference documents:

Resolution 2017-26 building use fees - approved

Resolution 2017-28 activities of UUFCO - approved

Resolution 2017-29 activities of UUFCO w fees- approved

Capital Expenditure and Building Reserve Fund Proposal

Resolution to delay transfer of Building Reserve Funds to Operating Reserve Fund until end of 2018. Approved (Marty/Paul)

Up to \$11,000 spending from Building Reserve approved. (Amy/Marty)

Reference documents:

Resolution 2017-30 funding 2018 capital projects - approvedv2

List of projects and proposed spending limits for Board Authorization

Executive Session

The Board met in executive session to discuss some confidential matters.
No decisions were made

Executive session ended, and meeting adjourned at 9:10 pm