

UUF CO Board Meeting
May 10, 2018
Location: Conference Room

Attending: Erika Beard-Irvine, Scott Rudolph, Marty Rudolph, Max Merrill, Sylvia McFarland, Paul Bennett, Amy Falkenrath, Greg Byrne.

Absent: Mark Hickman

Guests: Linda Crouse

Called to Order: 6:00 PM

Minutes written by: Erika Beard-Irvine, Recording Secretary

Consent Agenda

Minutes of April board meeting with recommended changes and April financials approved. May board agenda approved with addition of Fund Carryover topic.

Acceptance of consent agenda moved by SM, second by GB. Unanimous.

Reference Documents:

Board Minutes April 12, 2018; April Board Financial Report 2018; Board Agenda May 10, 2018

Minister's Report

Ian Patrick has been hired as part-time service pianist and choir accompanist. Phil Miscovich will continue to be part-time service pianist as well. Scott has only gotten good feedback about his email on sexual ethics at UUF CO, even from people who are not comfortable having someone with a history as a sexual offender. There was a great UUF CO turn-out at Regional Assembly, which was great. The RE program is going well. Scott reviewed the May 26 RE visioning meeting with Rev Christina Leone-Tracy. Healthy Congregations Team is unclear who they report to. They were originally appointed by the Board, but Scott meets with them regularly. They perform conflict management if issues arise. The mission of the Team seems ministerial, but Scott is not comfortable having exclusive oversight over the Team and its make-up. There was discussion of structure with ultimate Board oversight of big issues. Scott will take this back to the Team to formalize and bring back to the Board. Marty suggested getting some training on conflict resolution for the Team members. Scott also reported that, while we had approved hiring an additional person for 10 hours per week for events, Parker is open to working more hours. Amy expressed concern that if he consistently worked an average of 36 hours per week, it would affect the benefits for which he is eligible.

Reference Documents:

Minister's Report May 2018

Treasurer's Report

Most of the expenses that are above budget in April were approved 2 meetings ago. There are a few additional items. Printing is above budget from toner expenses. It is under the \$500 that Sylvia can approve. The other expense is website expenses, which is above \$500. Mark does not anticipate any other expenses regarding the website for the rest of the year. Sylvia requested to have the budget increased from \$5000 to \$6000 for the year to cover any additional expenses.

AF moved to increase the website budget; MR seconded. Unanimous.

Reference Documents:

EOM Board Reports and Detail- Apr 18; EOM Board Reports- Apr 18

Annual Meeting Agenda

Annual Meeting notice went out with agenda that was previously discussed by Board.

Documents:

Agenda of Annual Meeting 2018

Endowment Committee Discussion

Linda Crouse from the Endowment Committee joined the meeting to get input from the Board on what we envision for the Committee. Using endowment funds requires 80% of the congregation to vote and requires 80% approval. The Committee would like to know for what the funds would like to be used. Max acknowledged that we don't want to spend the principle of the fund and that we want to spend the income from the fund only. Until recently, we haven't had much money in the account, so there hasn't been much income to spend. We would like to start marketing the Endowment Fund more, so people are aware of it if they want to leave a legacy in their will or give a gift. There have not been policies up to now, because they have not been needed. The Fund was created 10 years ago. The only guidance is from the governing document. Marty asked if we can use the interest in any way we want, or if there are limits. The Fund currently contains \$360,000. The Endowment Fund is separate from pledging. Greg asked if the income from the Endowment Fund could be moved to the general budget. This would require approval of the Board as would any changes to how it is invested. Linda said that if the income is always moved to the general fund, the Endowment Fund will lose money just from inflation. There was discussion of various investment options. Max pointed out that some people may not be comfortable with the risk of having their gift invested in the stock market. Greg stated that the 5 year budget plan looks reassuring, so we have the luxury of investing with a more long-term vision. Sylvia suggested that 1/2 of the annual income from the Endowment Fund be transferred to the general fund. Everyone agrees that we would only pull out interest or dividend income but not the principle, which will not impact investment decisions. Max said that he would want a specific recommendation of how much of the principle is invested in the stock market. Linda suggested that the Endowment Committee members could have a class on charitable giving, tax ramifications, etc.

Schedule to Create By-law and Policy Change for LDC Fellowship Officers

Amy will write this for next month.

Action Plan for Non-pledging Members by End of June

Chela has been reaching out to people to determine their status. Max will check with Chela on the status of this and send out an email.

Board Self-Evaluation

Marty distributed questions for everyone to consider and discuss for about 20 minutes at the next meeting. She also expressed interest in having some kind of pin or color-coding of name tags indicating who has previously served on the Board, so members can see how many people have previously served.

Documents:

Board Self-Evaluation questionnaire

Board Retreat Date

Scott would like to participate. One Board member is unable to attend on Saturdays. Marty suggested July 14 or 15 at her house. Scott would prefer that it not be on a Sunday during service.

Fireflies Update

Marty suggested a restricted use fund for managing significant carryover funds from fundraising by congregation groups. Funds would be used for a specific reason that is determined in advance. Sylvia suggested that Marty discuss this fund with Eileen.

Meeting Adjourned: 8:23pm

Next Meeting: June 7 @ 6:00pm