

UUFCO Board Meeting
June 13, 2019
Location: Conference Room

Attending: Erika Beard-Irvine, Marty Rudolph, Sylvia McFarland, Susan Kinney, Chad Leonard, Max Merrill, Greg Byrne, Scott Rudolph

Guests: John Lawton, Mark Steinberg, Linda Crouse

Called to Order: 4:00 PM

Minutes written by: Erika Beard-Irvine, Recording Secretary

Auction Committee

Gross income was \$15,092, and expenses were \$858.09. Credit card fees were \$234.27, so it would be nice to encourage more people to pay by cash or check in the future.

Reference Documents:

Auction report

Consent Agenda

Minutes of April board meeting approved with changes. May financials approved. May board agenda approved.

Acceptance of consent agenda moved by SK, second by GB. Unanimous.

Reference Documents:

Board Minutes May 9, 2019; June Board Financial Report 2019; Board Agenda June 13, 2019

Minister's Report

Scott met with Aesthetics and all is well. Dale is pleased and comfortable with the plan to make Aesthetics an ad hoc team. Jonathan is working out great. He is bringing a lot of skill and expertise from his background running a catering company and seeing how much more we can do. We have already gone to a green only policy, so we don't allow people to use plastic. We have started to tweak what things we do and don't charge for. Leora is showing up on July 1. Ian is leaving to move to Portland. Mark and Scott have begun the search for two new pianists. As Scott was doing the Fireflies backpack give away at Ensworth yesterday, he realized that our ability to do that comes from the Board's participation. Even though we are removed, everything is interrelated. There was a front page article in the Bulletin this week that was very positive about the program. Susan Kinney, Joan Landsberg, and Gail Kamna are going to GA. The Board needs to determine if they will be our delegates. Scott discussed that our current system of sending delegates to GA is not a great system, because we don't actually, as a congregation, review what is to be voted on and, instead, send our delegates to vote their conscience. Susan stated that she plans to review the agenda prior to attending. *SM moved to send Gail, Susan, and Joan to GA as our delegates. MM seconded. Unanimous.*

Endowment Committee

Linda Crouse reported on the status of the Endowment Committee. There has been a \$5000 increase in the Endowment Fund from interest and dividends this year. She stated that the Committee is not clear on the purpose of the endowment in terms of marketing it to potential donors. They consider it to be emergency funds with limited distribution. Currently, it takes a super-super-majority vote of the congregation to disburse funds from the principle. The UUA website has some suggestions on how to set up endowments. Every year you decide how much to distribute. As an example, it might be that 1/3 goes to the building reserve fund for building maintenance, 1/3 for outreach into the greater community at large (including camps, grants, etc), and 1/3 for the wider mission of the church (new mission development, leadership training, school scholarships to members, etc). This is just a sample of how some of the endowment could be used in the future. We would determine whether to distribute principle vs income. There was discussion that having a more clear purpose to the Endowment Fund would make it easier to market to members. Linda stated that the Fund has received 3 or 4 bequests but that she doesn't think those people knew what the Fund was for. Using the Fund in this way would give an opportunity to have money available to fund some social justice projects. Susan recommended creating an ad hoc working group to come up with some ideas about structures and ideas.

Finance Committee Report

Sylvia reported that our policy is that the president be a signatory on all of our accounts and that the vice president be a signatory on the two checking accounts. Sylvia recommended a motion that Marty Rudolph be removed as signator to all bank accounts (Washington Federal, Spark Business (Capitol One), and T.D. Ameritrade.) Susan Kinney would replace Marty on all of the accounts. Mark Steinberg would be added as signator on the two checking accounts at Washington Federal. One is the operating account and the other is the Ongoing Building Fund. Letters to each of these institutions have been drafted and will be signed by Erika as Board Secretary and Marty as Board President.

MM made a motion as above, GB seconded. Unanimous.

Sylvia recommended that the budget for RE Teachers be increased to \$2,500. She recommended increasing Event Hosting Payroll to \$21,500, payroll taxes be increased to \$17,000, and Event Coordinator be budgeted at \$3,600. These changes should not negatively impact net income, as there will either be offsets in income or decreased expenses elsewhere.

SM moved to make the budgetary changes as above, SK seconded. Unanimous.

The financial review by Chris Cassard started last week and will be completed tomorrow. Sylvia will get a report out shortly thereafter. Sylvia suggested that we may, in the future, want to consider a CPA audit. Sylvia told John that she needs approval to pay a painting bill. He just needs to send an email.

Reference documents:

EOM Board Reports Bldg; EOM Board Reports

Facilities Committee

John reported that he is still working the air conditioner issue. There was a leak, and fluid drained out. This is the second time this has happened. Mitsubishis have been failing like this in Central Oregon, so the technician is going to go back to the company. The part is on warranty, but the cost for fluid and labor is about \$6000. The paint job has been completed. Everyone agreed that the painter that Parker picked did an outstanding job. The previous plumbing issue is still pending but will likely cost about \$930 more than originally thought. The originally winter work is also not covered under this estimate, adding an additional \$3500 to the estimate.

GB moved to authorize repairs not to exceed \$32,000. CL seconded. Unanimous.

Facilities Committee is looking for some new volunteers, especially people with a background in building or contracting.

Personnel Committee

Chad reported that the Employee Handbook is nearly done but is not quite finished yet. He will have it available for the Board prior to voting on it. Chad commented that the church does well by our employees.

Stewardship Committee

Susan reported that there are 215 pledge units for a total pledge amount of \$386,219. The Committee has a lot of energy and is looking as some new ways to look at stewardship. They want to make stewardship more of a year-round thing rather than an annual pledge drive. Sylvia recognized Chela for reaching out to people who had not pledged, resulting in the majority of the dollar increase since last month. Max noted that we are elevating the Stewardship Committee to be more visible to the congregation which is increasing their overall energy.

Policy Review

Changes were made to the RE policy to update it.

SM moved to approve the resolution as written, MM seconded. Unanimous.

Reference documents:

Resolution 2019-03

Children's Story

Don Hartsough is working on a children's story that is the history of this church with illustrations from Sue Wilhelm. He wants to publish it at his expense and sell copies. He thought it would be great to present to new members.

Review of the Year

The Board reviewed what they had accomplished this year. Marty recognized Board members for their hard work.

Meeting Adjourned: 5:40pm

Next Meeting July 11 @ 4:00pm.