

UUFCA Board Meeting
June 7, 2018
Location: Conference Room

Attending: Erika Beard-Irvine, Scott Rudolph, Marty Rudolph, Max Merrill, Sylvia McFarland, Paul Bennett, Mark Hickman, Amy Falkenrath.

Absent: Greg Byrne

Guests: Susan Kinney, Leslie Koc, John Horwich, Tricia Bell, Pam Horwich and Fireflies, Marean Jordan

Called to Order: 6:00 PM

Minutes written by: Erika Beard-Irvine, Recording Secretary

Consent Agenda

Minutes of May board meeting and May financials approved. June board agenda approved.
Acceptance of consent agenda moved by SM, second by PB. Unanimous.

Reference Documents:

Board Minutes May 10, 2018; May Board Financial Report 2018; Board Agenda June 7, 2018

Endowment Committee Vacancy

Leslie Koc provided an update on the Endowment Committee. For health reasons, Ed Funk has left his position. That leaves one open position. Specific criteria have been identified in potential new members. Leslie Koc anticipates that the new member will be voted at the January fellowship meeting. As long as three members are present, the Committee will have enough members for a voting quorum. Mark pointed out that the Board can appoint a temporary member until the next meeting. Leadership Development would still identify that person, and that person would likely still be the person on the ballot in January.

Minister's Report

The children and youth RE visioning process went really well. Rev Tracy-Leone was able to come in and understand where we are and work with us. Scott is really excited about this process. It was a unanimous decision by the committee to transition to this model. We hope this encourages new ways for families to interact with the RE program and for people to volunteer without missing service. The Compassionate Care Team has been established with people who are well-regarded and established within the congregation. The first meeting went really well. Scott requests that the Board consider sending Dustin Fanning-Painter as a delegate to GA. Amy and Mark both recalled that, in the past when we sent delegates, we told them to vote their conscience.

AF moved approving Dustin as a delegate with the authority to vote his conscience as he sees fit. Seconded by MR. Unanimous.

At the beginning of January, Scott asked the staff for "wish lists" and has a list from Parker.

AF moved approving the list of \$2361 in itemized expenses from Scott's report to spent from the remaining New Home funds. Seconded by PB. Unanimous.

In the next year, Scott would like to be more intentional and balanced in how we use the building as an extension of our ministry and to create more established policies that are more widely distributed to the congregation. The men's and women's groups are getting together soon to evaluate where they are and to determine how they can better serve members.

Reference Documents:

Minister's Report June 2018

Treasurer's Report

Sylvia moved that Max Merrell be removed as a signatory from all accounts and replacing him with Marty and adding Susan Kinney as the signatory on the two checking accounts at Washington Federal.

MR moved to increase the website budget; AF seconded. Unanimous.

Sylvia is investigating the possibility of investing a portion of the new home funds in a CD that will yield a higher rate (close to 2%). She will work on that in the days to come and work with the Finance Committee before bringing it before the Board. Paul asked why we would not do it. Mark explained that the money would be tied up for a set amount of time. Both Parker and Jenn have decided to take retirement benefits, so those funds will need to be added to the budget. The amount will depend on whether Parker takes the custodian position. Sylvia thinks we are going to fall short of pledge income this year, but our overall budget shortfall is less than originally anticipated.

Reference Documents:

EOM Board Reports and Detail- May 18; EOM Board Reports- May 18

Policy Review and To-Do List

Mark reviewed the policy book online, including chapter 3, which are Board policies. The Board approved the policy book including all supporting documents. Mark recommends that a policy be created addressing the non-policy sections of the policy book that will be treated as policy. Reviewed changes to the "Letter of Call: Ministerial Expectations." Mark reviewed the Policy to-do list spreadsheet and what work needs to be done in the next year. Amy will work with Chad on the employee handbook and will be available if questions arise after she leaves the Board. There is a place-holder for a policy on records retention that will require some work in the next year. Amy knows of some training that the state of Oregon puts on in Eugene on this topic and will pass on the schedule.

Documents:

"UUFEO Policies, dates of last review, and required dates of review" spreadsheet

Discussion re Fireflies and Carryover Funds

John Horwich from Fireflies came to discuss the money carryover issue. Today, they were at Roslyn Elementary School in Lapine distributing bags, which they found very rewarding. Juniper distribution is tomorrow, and next week is Ensworth. John expressed understanding that Fireflies is not the only fund that is having extra funds, but they have a funding obligation every year. They think it is important to carry the funds from year to year, because it is difficult to match revenue to expenses. This year, they were able to obtain a lot of funds from the congregation but also from the community. This year, they also sought grant funding. None of it was successful, but some of the grant funders recommended that they reapply in the future. They could, in the future, find themselves with additional money over their initial goal. This year, they identified an additional school at which to supply bags this year but will not necessarily do that every year. They would also prefer not to start out every year at \$0. John discussed the specific donations from corporate donors which he estimated to be about \$4000 in donations. Amy asked what the Fireflies members would do with their time if the church funded them completely, and they did not have to raise money. There was discussion of various options for fund-raising within the larger fellowship community. John discussed the ways various members had volunteered to raise funds for Fireflies without being asked. Sylvia stated that Ayla has wanted to raise money for school high school students to go to UU conferences. There will be other groups wanting to raise money. There was a discussion of ways to more equitably distribute fundraising time. Marty has talked to other churches about how they handle this and

discussed those. This type of carryover would require specific accounting. There was a discussion of Fireflies solicitation practices. It does not seem that there is a policy regarding solicitation on behalf of the fellowship, but there likely needs to be. Susan stated that the small number of fellowship members requires better advanced planning, so people know what fundraisers will be coming and can plan how to distribute their money.

Presentation on Growth

Marean Jordan came to update the Board on the growth focus groups. Scott thanked Susan for having reframed growth from a problem to an opportunity. Marean reported that 40 people came to the small groups, which were a good mix of older members, newer members, and friends. More enthusiasm than fear. There was a great deal of thoughtfulness from the groups. The recommendation is to move in the fall to a two service format as a test run for four months with a reassessment at the January congregational meeting. This would coordinate with the change in the formatting of the children's RE program. People from multiple areas are meeting regularly to plan for the assess. Mark will discuss with choir members what their level of interest is in terms of how often and at which services to sing. With the Board's endorsement, Marean will briefly, positively, and inclusively present the plan to the congregation this Sunday and then discuss it with more detail next Saturday at the leadership cluster.

Documents:

Summarized Notes from Growing Together Focus Groups

Closure Plan for Non-Pledgers

We know who has not pledged for the 2018-19 year. Scott requested to review the list with Chela and make recommendations to the Board. Scott also expressed concern that the current policy of requiring pledge or waiver to continue membership is creating an atmosphere that is not welcoming or inclusive. Amy and Mark discussed the origin of this policy. Scott and Chela will reevaluate the policy and make recommendations.

*MH moved that Sue Adams be made an honorary member of UUFCO. AF seconded.
Unanimous.*

Termination Agreement and Determination of Application of Funds

Max met with the anonymous donor to work out the terms of terminating the original UUA agreement. Remaining funds will be transferred to a new account.

AF moved approval of the change subject to Sylvia's approval. Secoded by PB. Unanimous.

Documents:

Termination of Agreement

Board Self-Evaluation

A few Board members have submitted answers to be reviewed at the retreat. Amy will submit her answers, since she will no longer be on the Board at the time of the retreat. We may have more discussion at the retreat.

Word of Wisdom by Outgoing Board Members

Amy Falkenrath, Paul Bennett, and Mark Hickman reviewed their time on the Board and left some final thoughts.

Meeting Adjourned: 8:54pm

Next Meeting: July 12. Board Retreat July 14.