

**UUFCA Board Meeting**  
Feb 8, 2018  
Location: Conference Room

**Attending:** Mark Hickman, Erika Beard-Irvine, Scott Rudolph, Marty Rudolph, Max Merrill, Sylvia McFarland, Amy Falkenrath, Paul Bennett, Greg Byrne

**Absent:** None

**Guests:** None

**Called to Order:** 6:00 PM

**Minutes written by:** Erika Beard-Irvine, Recording Secretary

**Consent Agenda**

January minutes, January financials, February board agenda all approved. Sylvia commented that on the financials, some of the line items are over budget. Next month, we will likely need to revisit those items and adjust budgets.

*Acceptance of consent agenda moved by SM, second by MH. Unanimous.*

**Reference Documents:**

Board Minutes January 11, 2018; January Board Financial Report 2018; Board Agenda February 8, 2018

**Policy Discussion and Approvals**

**Resolution 2014-18 A Resolution to modify the “Income, Expenditures....” Policy and the Information Access Policy such that Policy on Access to Financial Information is Clear and Consistent:** Resolves conflicts in two other policies and adds the treasurer as someone who can post pledge amounts and payments.

*Acceptance of policy change move by GB, second MR. Unanimous.*

Discussed the policy on pledge privacy. There was discussion about the existing list of members who have requested privacy regarding their pledges. Scott has asked other ministers and has not found another congregation with this policy. Mark has talked to a few people who have requested privacy and discussed their reasoning. There is an issue of trust between members and the minister and Board that we see as an opportunity for growth. Sylvia noted that Breeze system administrator (Mark) and Church Windows system administrator (Chela) have access to member financial information in those systems. Both have signed confidentiality agreements. The Board decided to defer changing the financial information access policy to next month.

**RESOLUTION NO. 2018-03 A Resolution to replace the Policy on Designated Fund with a Policy on Designated Giving:**

Closes 5 existing funds to future giving but maintains the Leadership Development fund and the Minister’s Discretionary fund. Allows for funds to carry over to the next fiscal year. Allows for special funds to raise money for specific purposes and which will carry over to the next fiscal year. There was discussion about fundraising efforts, in particular of the Fireflies group, and about fundraising efforts of other groups within the congregation. Mark will draft a separate policy on fundraising to provide better guidance to staff and the congregation without discouraging people who are actively involved in our social justice mission. Greg commented that it is a paradigm shift to say that we as a congregation fund things with our pledges instead of holding fundraisers. Mark will also draft some language to clarify purpose of the leadership development fund. Mark and Max will clarify with the leadership of the 5 funds that are being closed that they know the funds are going away at the end of the fiscal year. Voting on this resolution was tabled until next month.

### **Minister's Report**

Scott went to the UU Minister Association CENTER Institute for Excellence which was an excellent experience. Scott met with the other progressive ministers in town, which was a great initial meeting. Scott has joined the Central Oregon Advisory Council of Neighbor Love. We are having an ASL interpreter at every service now. The UU Pacific Region Conference is in Portland April 27-29. Scott is encouraging attendance by congregants and, especially, Board members. Scott requests that the Board approve the amount of \$1360.70 from the New Home Fund for office chairs.

*Moved by GB, second by MR. Unanimous.*

The Board entered executive session. There was discussion of the Limited Access Agreement. As a result of that discussion, we are approving authorizing Max to sign a limited access agreement for participation at UUFCO. Scott will compose an email to notify the congregation.

*Approval moved by AF, second by SM*

### **Reference Documents:**

Minister's Report - Feb 2018; Limited Access Agreement for Participation at UUFCO

### **Amendment to Scott's Contract**

Max amended Scott's contract per last month's discussion. Scott has read it and agrees with the changes. Max will sign it.

### **Data on Service Attendance Figures**

By spring 2018, membership will be up by 35%. Attendance has almost tripled since we moved into the new home and increased by an average of 50 since Scott started. Typical is now more than 80% of seats. In the interest of time, the topic is tabled until the next meeting.

### **Reference Documents:**

PowerPoint documents of service attendance figures

### **AA Group Use of Facilities**

An AA group has contacted Jenn about hosting meetings in the space, but there is not a person from the congregation to host the meetings as required by the policy. This is a new AA group that would pay a very nominal fee and meet once a week on a week night. If they use the RE space, it is unlikely to impact the programs of UUFCO. Someone from the congregation will need to be present for meetings to open and close the building. Scott will approach the congregation to see if anyone is interested in taking on this role.

### **Board Self-Evaluation**

Marty has been looking into ways for the Board to evaluate ourselves, which is required within the policy book but which is also a moral requirement to ensure we are meeting the needs of the congregation. She sent materials to the members of the Board to review and discuss next month. Paul suggested changing the Board's name tags to make them more clear.

### **Second Meeting**

Multiple items on the agenda were tabled in the interest of time, so the Board discussed having a second meeting. The Board will meet at UUFCO Feb 28, 7-8:30pm.

### **Board Supervision of Board Committees**

Mark had some concerns about the wording of the stewardship letter which had never been sent to the Board for review. Discussion ensued. The Board would like to have better communication with Board committees.

**Meeting Adjourned: 8:43pm**

**Next Meeting: Mar 8 @ 6:00pm**