

UUFCA Board Meeting
December 13, 2018
Location: Conference Room

Attending: Erika Beard-Irvine, Marty Rudolph, Scott Rudolph, Sylvia McFarland, Susan Kinney, Chad Leonard, Max Merrill, Greg Byrne

Absent: None

Guest: None

Called to Order: 4:00 PM

Minutes written by: Erika Beard-Irvine, Recording Secretary

Consent Agenda

Minutes of November board meeting and December financials approved. December board agenda approved.

Acceptance of consent agenda moved by SM, second by MM. Unanimous.

Reference Documents:

Board Minutes November 8, 2018; November Board Financial Report 2018; Board Agenda December 13, 2018

Minister's Report

Scott discussed his trip to the US/Mexico border. He appreciates the congregation's support. The first day was training for the following day's actions. The protest action was well-organized by the Quakers. There were about 300 ministers there. 60-70 had agreed to be arrested. The remainder were providing support. The action was very contentious. Scott did not get arrested, but some people did. People on the other side of the border could see what was going on. The following day, Scott went to Tijuana and did an action with migrants and other ministers going to the US consulate on the other side of the border for people who have been doing a hunger strike for 2 weeks. He also spent some time with a local activist and Unitarian minister who is working with local refugees and migrants. Scott is writing up a report of his trip for the congregation.

The RE program is currently struggling with attendance. The move to community hour didn't work, so Scott, Dana, and the RE Team are looking at reworking the program. Scott is optimistic that the program will improve.

Reference Documents:

Minister's Report-Dec 2018

Treasurer's Report

Sylvia received a bill for \$550 for carpool signs. Greg reports that the signs were approved by Landscape and Grounds Committee and the Security Committee but that the expenditure was not.

SK moved to approve paying for the carpool signs. GB seconded. Unanimous.

Personnel Committee

Chad reported that the committee has been busy trying to work out the personnel budget which has been forwarded to Scott. There are still a few things that they would like to do in terms of integrating new members, which is more work for Chela. Increasing Chela's hours can result in a significant increase in compensation. Marty pointed out that there are other ways to use the congregation and leadership to integrate new members.

Stewardship Committee

Susan reported that the committee is getting ready for the stewardship campaign. The Board needs to set the goal, so Stewardship can finalize their materials. Sylvia reported that the 5 year plan's projection for giving for the 2020 fiscal year was \$415,000, assuming an increase in number of pledgers and in pledge amounts. Those assumptions, combined with an assumption that expenses would not increase, put us at an over-consumption of the operating reserve of \$30,000. We have increased staffing budget by \$11,000, so we would need to increase the pledge goal by that amount. The Stewardship Committee voted unanimously for a pledge goal of \$415,000. The Finance Committee was evenly split 3-3 between \$415,000 vs. \$425,000. Stewardship feels that it would be more comfortable to ask for a smaller increase rather than a bigger increase. Marty suggested that the Stewardship Committee speak to the congregation at the January meeting. Sylvia stated that someone from the Finance Committee may speak to educate the congregation about fellowship finances.

MM moved to set a Stewardship goal of \$415,000. GB seconded. Unanimous.

Facilities Meeting

Facilities Cluster met today. There is an ongoing discussion about the heat in the building, which is not working properly, resulting in the need for 4 space heaters in private offices. Increasing the temperature on the thermostat does not help. There are a number of theories about why this is happening. Jenn is going to contact Mitsubishi for an evaluation of the heating system.

There is a new proposal from Duncan Brown who has moved past the transportation office to the planners at the city which will allow for addition of 5000 square feet of pavement with no review by the city. As part of this project, there would be some grading with gravel that might result in additional parking spaces, netting an additional 25-30 parking spaces at a cost of \$50-60,000. This also positions us better for negotiations from the city. The city recently had to buy right-of-way from another church in town but tried to tell us that we had to give them our right-of-way. Duncan is moving forward with the final design. In the most recent survey on parking, 90% of fellowship members and friends were satisfied with the current situation, although this may change if we decrease the length of time between services. We have already approved \$8000 for this project. The new design will cost \$3000. It is unclear whether this \$3000 is part of the original \$8000 or will be an additional expenditure.

Parker reports that the floor mopper is too small and keeps breaking down. He is having trouble getting it serviced, and it keeps needing batteries. A replacement would cost \$2-6000. The higher end unit could be used inside and outside, but there would be no where to store it. Parker and Jenn are researching units in the \$2000-3000 range. Don is continuing to work on security monitors for the front door. John Lawton is organizing a monthly group of people to provide inside and outside labor at the facility.

Greg forwarded two requests for New Home Budget proposals for a Little Free Library and a dog waste station. Both of the requests may actually be a bit more, because the requests do not include installation costs. The Aesthetics Committee is also investigating a Water Feature for outside the door which is intended to be a watering station for birds and wildlife.

GB moved that the board approved the Little Free Library at \$400 (additional \$100 for mounting) and the Dog Waste Station at \$425 (additional \$100 for mounting). EBI second. Unanimous.

Reference Documents:

New Home Budget Proposals-December 13, 2018

Tomko, the electrical contractor, will be in to check some of the outlets and switches outside. This will come out of the maintenance budget.

Social Justice Committee

Max reports that there has been a request to do a fundraiser for the permanent Bend office for immigrant legal services that Lisa Lesage wants to set up. Social Justice would sponsor this activity. Marty told Max that Social Justice would need to submit a request through Scott.

LDC/By-laws Change

Marty reviewed the Resolution to Create a Leadership Development Committee, the associated Bylaws changes, and the Governing Document.

Visioning

Marty has been busily typing up the results of the visioning day and subsequent input that she has received. She has gotten a couple of volunteers for the visioning committee but needs a few more. Scott asked if there could be another SurveyMonkey to all members and friends for people to provide input who have not provided input yet. People also need to be reminded that they can contact a Board member and have a conversation.

January Semi-Annual Meeting

The January meeting is set for the 20th between the 2 services. The Growth Team has asked to speak. Sylvia will arrange to have someone speak about financial issues. Susan thinks there should be a quick update on the visioning process. Marty asked for Facilities to give an update on the parking situation. The final agenda needs to be approved.

Meeting Adjourned: 6:11pm

Next Meeting January 10 @ 4:00pm.