

UUFCO Board Meeting
May 18, 2023.
Location: Conference Room, UUFCO

Attending: Laura Voisinet, John McKee, Daelene Schwartz, Fletcher Chamberlin, Grace Kennedy via Zoom, Robert Hedeem and Ella Chatterjee

Guest attendees: Susan Kinney

Called to Order: 4:10pm

Minutes written by: Ella Chatterjee, Recording Secretary

Consent Agenda. John moved to accept the agenda for the May Board meeting and to approve the April 2023 minutes. Bob seconded the motion and it passed unanimously.

Personnel. Candidates for the events manager position are being interviewed. The field has been narrowed to three and a decision should be made soon.

Finance. The Finance committee held a meeting to discuss what should be done with the AV system. It is now 8 years old and is failing to work properly. The committee considered halfway repair measures but decided that it would be more prudent to simply replace the system, especially given its age. The cost will likely be around \$20,000. Parker will get bids and then it will have to be decided what reserve the replacement funds should come from.

The forecast for the year shows a loss of a round \$4,500, after absorbing the costs for AV and heating.

Sabbatical expenses. There is about \$10,000 in the minister's account. Half of that will be transferred to the Sabbatical Reserve fund and Rev Scott's sabbatical expenses will be taken from that reserve.

Stewardship. The Stewardship campaign achieved the goal of \$490,000. There are now more than 50 major donors. It may be necessary to have two major donor events. Or consideration may be given to raising the amount to qualify as a major donor.

Financial Hub team. The team heard from a Seattle UU Church, which reorganized its financial matters, including all fundraising, under Stewardship, with representatives from financial activities being members of the Stewardship committee. The team is still waiting to hear from other churches and hopes to present something in the fall.

Facilities. Howard Palmer will replace Duncan Brown who has served in this position for many years.

Endowment. Nothing new to report.

Policy Review. The Board reviewed and unanimously reaffirmed the following policies:

Fragrance Policy

Property placed in building policy

Emergency site closure policy

Land use policy

On June 4, 2023 the Board by email unanimously reaffirmed drafts of the Building Use policy and the Smoking policy, with some changes.

The smoking policy was changed, at Parker's suggestion, to a designated area not less than 10 feet from the building. The previous policy had set 40 feet and Parker felt that might increase fire hazard because it was placing the area closer to trees.

The Building use policy was changed to give the minister and Event manager discretion in balancing rentals with congregants' use.

All reaffirmed or approved policies are available in the Policy Handbook.

UUA General Assembly. Laura moved to appoint Grace Kennedy, Max Merrill, Joan Landsberg and Gail Kamna as UUFCO representatives to the assembly. John seconded the motion and it passed unanimously.

Meeting adjourned: 6:10pm

The Board went into executive session.

Next meeting: June 15, 2023 4:00pm, conference room at UUFCO

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