

UUFCO Board Meeting

September 21, 2021

Location: Conference Room, UUFCO

Attending: Daelene Schwartz, Laura Voisinet, John Lawton, Grace Kennedy, and Ella Chatterjee with Fletcher Chamberlin and Rev. Scott Rudolph attending via Zoom.

Guest: Bob Hedeem

Called to Order: 4:10pm

Minutes written by: Ella Chatterjee, Recording Secretary

Consent Agenda. Laura moved to accept the agenda for the September Board meeting and to approve the minutes for the August 2021 Board meeting. Grace seconded the motion and it passed unanimously.

Building and Grounds committee. Bob said that there are a number of committees dealing with the building and grounds, such as the Memorial Gardens, the Labyrinth, and Solar committees, which are not regularly sharing information and are not routinely co-ordinating with each other. He recommended that we make a review of all of these activities and come up with a means of making sure that the various committees are working together.

The Board asked Bob and John to communicate with the committees and working together with them, to come up with ideas on how best to co-ordinate the activities of these groups.

Finance Report. Fletcher moved to change signature authority on the bank account to add Laura Voisinet and Pat Lenahan and to remove Mark Steinberg and Linda Crouse.

Fletcher Chamberlin and Daelene Schwartz remain on the account. Grace seconded the motion and it passed unanimously.

At present, we seem to be running ahead of projected income and behind on projected expenses. Half of the maintenance budget has been spent and more expenses for IT are expected. We may expect additional expenses such as legal fees in connection with the solar project if we go forward with it.

The solar project will be presented to the Board at its next meeting. The project costs about half of what was proposed in 2016. The Board wanted to review the consideration of the solar project in 2016 before the next Board meeting. Ella will check the Board's records on this.

The Finance Committee is in the process of reviewing the policies for all the reserve funds.

Stewardship committee. Five new members have been added to the committee and the first meeting is scheduled in October. The packets have already been prepared for this meeting.

The committee's initial focus will be on how to honor major donors. In the past, the Stewardship Campaign began with a dinner for major donors.

Personnel committee. Amy has had her baby and has elected to forgo the 3 months of maternity leave to which she is entitled. A covenant is being prepared which will state that Amy has chosen not to take the recommended 3 months of maternity leave.

As part of the general policy review that is being led by Mark, Grace will review personnel policies along with Chad and Amy.

Facilities committee. The scheduled clean-up day did not go well, probably because of some miscommunications.

Endowment committee. The committee will hold the next quarterly meeting on October 13, 2021.

Minister's Report. The staff had lunch with the preschool group. There continues to be a good partnership between the preschool and UUFCO.

Events that had been scheduled for September and October had to be cancelled due to high risk levels of Covid.

The staff is looking toward October 24, 2021 for the beginning of in-person services. They are working hard to make an ethical risk analysis and provide the safest environment for in-person services.

Rev, Scott has resumed the spiritual direction class he had begun last year.

Reengaging members Having decided to hire a consultant to help with an effort to reengage members, the Board thought it would be best to have two people lead this effort, with additional people acting as facilitators for small group meetings. Consideration will be given to the selection of members to do these jobs.

Meeting adjourned: 6:05pm

Next meeting: October 19, 2021 4pm, conference room at UUFCO