

**UUFCA Board Meeting**  
February 12, 2020  
Location: Conference Room

**Attending:** Erika Beard-Irvine, Marty Rudolph, Susan Kinney, Chad Leonard, Scott Rudolph, Sylvia McFarland, Mark Steinberg

**Absent:** John Lawton

**Guest:** Vernon Threlkeld.

**Called to Order:** 4:00 PM

**Minutes written by:** Erika Beard-Irvine, Recording Secretary

**Consent Agenda**

Minutes of January board meeting approved. Minutes of midyear meeting approved. February financials approved. February board agenda approved.

*Acceptance of consent agenda moved by CL, second by MR. Unanimous.*

**Reference Documents:**

Board Minutes January 9, 2019; February Board Financial Report 2020; Board Agenda February 12, 2020

**Finance Report**

Sylvia reported that the balance sheets still need to be fixed. Leora is working on this.

**Reference Documents:**

Finance Reports

**Endowment Committee**

Marty and Greg Byrne will be hosting some conversations between services on the first two Sundays in March to get information from the congregation on their thoughts on church endowment. Information will be put in the ACE to invite people. The goal is to create an information pamphlet.

**Reference Documents:**

Endowment Focus Group information

**Personnel Committee**

Chad reported that a DRE search team has been formed. Scott will talk more about this in his report.

**Stewardship Committee**

Sylvia reported that we have 100 pledging units (40%). We have pledges in the amount of \$298,000 (out of the goal \$400,00). Last year at this time, we had \$200,00 from 73 pledge units, so we are up in both dollars and numbers. For those people who pledged last year and have pledged this year, their combined increase in pledges totals almost \$28,000. There are \$12,000 in pledges from people who didn't pledge last year. There are 53 individuals (some coupled) who did not pledge in 19-20 and have not pledged. 23 of them became members in January.

**Facilities Committee**

Vernon was at the meeting to represent the committee. Parker and the committee recommend switching the preventive maintenance contract from Stephens to Northwest Control Company. The cost would increase from \$1260 to \$7000 per year. The committee is looking into ways to decrease this cost, including changing from quarterly visits to semi-annual visits, with Parker

and the committee performing the remainder of the maintenance. They may have NCC perform a quarterly maintenance in March, funded with remaining funds in the contract budget to determine what maintenance activities can be performed by Parker and the committee and determine the feasibility of this plan. Some needed HVAC repairs have been identified. The committee authorized Parker to arrange these not to exceed \$1200. This will be paid out of the facilities committee's maintenance budget. There was discussion with Sylvia of the remaining budget. The committee has a proposal from NCC for dedicated defrost units for the condensers and to purchase hail/snow guards over the units. NCC has estimated \$11,630 for these two projects. John thinks that this amount can come out of New Home funds.

*SM moved to authorize use of New Home funds not to exceed \$12,000 for the combination of snow/hail guards and heaters for the HVAC units. MS Seconded. Unanimous.*

#### **Reference Documents:**

Facilities Systems Committee Items

#### **Minister's Report**

Scott reviewed the topics in his board report. He is looking to create a richer, more intimate worship experience. He will look for feedback on the changes. There was discussion of the contract with A Child's Garden, the preschool which will be moving into the building. Scott requested funds for a consultant to help sort out some bookkeeping problems.

*CL moved to authorize up to \$2000 for help in balancing the books. Seconded by MR. Unanimous.*

Ellen Atkin would like to give a designated gift of \$8000 for the memorial garden in memory of her husband. The plan and budget for the garden has been approved by Aesthetics and the Art Committee. She has stated that she will pay for any overage, but Scott recommends that anything over \$8000 be paid out of New Home fund. There was a discussion of ongoing maintenance requirements.

*MR moved that Ellen Atkin's gift be accepted. MS seconded. Unanimous.*

*Scott requested \$197.79 from the New Home Fund for change of occupancy costs related to the preschool. Unanimous.*

#### **Discussion of Membership By-laws**

There was discussion of the current requirement that maintaining membership requires that people pledge money. Susan expressed a goal of rewriting the by-law in time to vote on it at the Annual Meeting. There was discussion of who needed to be involved in these conversations. The Board decided to table discussion for some point in the future.

#### **Community Service Week**

There was discussion of the idea of whether to have a community service week with projects for members to do around the area. The Board decided not to do a community service week this year but expressed a commitment to have one in the future.

**Meeting Adjourned: 6:00pm**

**Next Meeting Mar 12 @ 4:00pm**