

## UUFCO Board Meeting

January 19, 2021

Location: Zoom call

**Attending (via Zoom):** Mark Steinberg, Daelene Schwartz, Susan Kinney, Fletcher Chamberlin, Chad Leonard, John Lawton, Ella Chatterjee, Rev. Scott Rudolph

**Called to Order:** 4:00pm

**Minutes written by:** Ella Chatterjee, Recording Secretary

### **Consent Agenda**

The January Board agenda was approved. Susan moved that the corrected minutes for the December Board meeting be approved. Chad seconded the motion and it passed unanimously.

**Finance Report.** Currently, 72% of pledges has been collected. In the past, 98% of pledges get paid. Given the uncertainties of the pandemic, that figure maybe lower this year. Operating expenses continue to run under budget and compensation is also under budget. The main uncertainties are whether we will receive any more rental income and how much money can be raised by the auction.

The auction committee has been allotted \$1500 for expenses.

**Stewardship committee.** All materials have been printed and will be sent out on Monday. The Stewardship video is finished and the campaign will begin on the first Sunday in February.

**Personnel committee.** There is nothing new to report at this time.

**Facilities committee.** Parker is getting better wood to reinforce the floor in the attic above the sanctuary. This will allow for the space to be used for additional storage.

**Endowment Committee.** At their January meeting, the committee voted to revise their Statement of Purpose and their Governing Instrument. The main changes to the Governing Instrument were further definition of the duties of various officers and a provision for a less restrictive means of access to the principle of the endowment fund. Under the current document, the principle could only be accessed with a quorum of 80% of the membership and a vote of 80% of the quorum. The revised document would require a 50% quorum and a vote of 66% of the quorum.

The changes to the Statement of Purpose included a detailed number of examples of how the Board could use income from the fund and the statement that income used for specific projects should be considered seed money and not a commitment to continued support for the project. While no problems were expressed with the proposed change to the Governing Instrument, the Board was concerned with the listing of examples in the Statement of Purpose as it could appear to restrict the Board's use of the income.

These concerns will be conveyed to the committee for their further consideration.

The committee has completed work on the brochures and the on line version is ready to post.

The committee has no funds to print the brochure. If the printing cost is \$500 or less, the committee can submit a request to Fletcher and he could approve it without Board action. If the cost is over that amount, the committee can make a request to the Board.

**Supporting documents:** Endowment Committee Report; current Statement of Purpose; revised Statement of Purpose; current Governing Instrument; revised Governing Instrument.

### **Minister's Report.**

The group for racial awareness had another program that was well attended. This is an ongoing group that does its work with little need for outside help.

The Membership Committee has reformed with new leadership and new ideas. It also is a group that needs little outside help.

The videos for Worship and Social Justice are being done at the same time. The videos have taken more time than expected. After the Stewardship Campaign is over, we should define the intent and purpose of further videos, evaluate what is needed to produce them, and decide whether they are worth it.

Rev. Scott was pleased to find that it was possible to do a successful memorial service on Zoom. Pam Wilson and Greg Byrne have joined the Pastoral Care Committee, which has the important work of guiding congregants to care for each other.

Rev. Scott has paused the Spiritual Direction program he was involved in and hopes to resume it at some point in the future.

**Covid 19 Task Force.** The task force is now at full strength. The Board reviewed proposed responsibilities for the task force. Daelene moved that the Board approve the responsibilities. John seconded the motion and it passed unanimously.

**Supporting document:** Responsibilities for Covid 19 Task Force.

**Auction.** Mark, Susan, Daelene, Ella, and Ellen Atkins are on the auction committee. The auction has the theme "What's Behind the Cover?" and will be held on April 25 with bidding to close on April 27.

**Stimulus checks.** The suggestion was made that we should offer congregants the opportunity to donate to the church stimulus checks they might not need. This should be considered after the Stewardship campaign has ended.

**Process observer.** Rev. Scott suggested that we consider having one person designated as an observer at each meeting. That person would participate in the meeting but would also observe the interaction of the Board members with a view to discerning patterns and other aspects of process such as whether features of white supremacy are present in our methods. The Board thought this should be pursued and Rev. Scott said he will do some research on it.

**Meeting adjourned: 5:30**

**Next meeting: February 16, 2021 at 4:00PM**

