

## **UUFCO Board Meeting**

October 20, 2020

Location: Zoom call

**Attending (via Zoom):** Mark Steinberg, Daelene Schwartz, Susan Kinney, Fletcher Chamberlin, Chad Leonard, John Lawton, Ella Chatterjee, Rev. Scott Rudolph

**Guest:** Linda Johnson, Stewardship Committee

**Called to Order:** 4:00pm

**Minutes written by:** Ella Chatterjee, Recording Secretary

### **Consent Agenda**

The October Board agenda was approved. John moved that the corrected minutes for the September 15, 2020 Board meeting be approved. Daelene seconded the motion and it passed unanimously.

### **Stewardship Committee**

The Committee has found a new Co- Chair in Tom Moore and gives thanks to Michael Carr for helping to bring this about.

The committee's recent focus has been on how to build from last year's successful pledge campaign particularly in the time of a pandemic. This resulted in close work with the church's various committee heads and discussion on how best to connect with the congregation during the Zoom period. The idea emerged to have one video a month, which would put forth the story of each committee's work over the year.

The Stewardship Committee proposed to produce 7 short videos: one on the overall meaning and goals of stewardship and 6 on the activities of various committees. These videos would essentially be limited to one-time campaign use.

Because the committee felt that video editing expertise was needed, they contacted video professionals and received an offer to do all 7 videos at a discounted price of \$7500.00. This exceeds the Stewardship budget and therefore requires Board approval. After discussion, the Board did not reach a consensus. While there was general agreement that the video project was a good idea, there was concern over the cost. Although Fletcher said there were sufficient funds to cover the cost, others were concerned that members of the congregation would balk at using funds in this manner. Rev. Scott said that the staff needs, in any event, to become more proficient in video production and thought that the staff could perhaps produce the videos in house. It was decided to take up the issue at a later Board meeting.

A Board meeting was held in the next week. Linda told the Board that she had found a professional who would do one video for \$800. Scott had spoken with staff and felt that 6 of the videos could be done in-house. Accordingly, it was decided that the Stewardship Committee should pay for one professional video focused on the meaning and goals of stewardship out of its current budget and that the remaining 6 videos would be produced in-house.

### **Finance Report**

Fletcher said that the Facilities committee had reviewed the work Parker has done on projecting costs over the next 15 years. They thought this was great and useful work.

Fletcher said that the capital reserve fund is in good shape right now and there may be no need to eat into it.

Having finished 1/4 of the year, we already have 1/2 of the projected income in the bank. The financial situation in the short term is excellent.

There is some risk, however. In the area of rental income. That income is projected to be \$80,000. Thus far, we have \$30,000 coming from the preschool and have received \$10,000 in rentals. Whether an additional \$40,000 can be made in rentals is an open question because of the problems posed by COVID 19.

**Supporting document:** UUFCA August 31, 2020 Balance Sheet

#### **Personnel committee**

There is nothing new to report on this committee.

#### **Facilities committee**

The committee reviewed Parker's 15 year projection and found that it was an excellent and useful document.

Because the committee has become more aware of the procedures and what is needed, it anticipates being more efficient and cost saving this year.

#### **Endowment committee**

The committee has planned for new leadership starting next July when 4 members will be term limited. Pat Lenahan is the proposed chair, Dave Floyd will continue as financial secretary, and Joan Landsberg will take on the role of recording secretary. The committee will need two new members and that search is beginning now.

The endowment brochure is nearly completed, with Grace Kennedy adding art work to it.

The committee plans an educational seminar on investing. for the congregation, probably on Zoom, to be held by Pat Lenahan. Another seminar will be planned for the fall on tax planning or estate planning, with a focus on charitable giving.

The Committee is currently reviewing the Statement of Purpose and the Governing Instrument and will propose some changes for Board approval in the next 2-3 months.

**Supporting document.** UUFCA Endowment Committee Report, First Quarter 2020-2021 Fiscal Year

#### **Minister's Report**

Rev. Scott joined Fletcher and John in praising Parker's 15 year projection and suggested that it should be distributed to the Board.

Social justice work continues to be engaged in community work and is making a presence at such events as the Decency Project put on by Restorative Justice and the demonstration at Pilot Butte.

Clergy for Justice is trying to figure out a way that they can be supportive of such groups as Peacekeepers while at the same time engaging in constructive observations.

In the meantime, the planning group is trying to keep a broad focus, and provide space for issues of inclusion and diversity in workshops, and book study over a period of time.

The consulate of El Salvador asked to use space in our building to offer counseling and help with documentation. This has taken place.

Our space was also used for a meeting of community leaders to discuss a plan for public safety after the Nov 3 election.

The Memorial space team is up and running. They will be meeting in 2 weeks.

The first evening contemplative service has been held. There was low attendance, but these services will continue for sometime, in the thought that they may serve a need for some of the congregation.

Services will be held on both sides of the election with a focus on healing. On Election Day, the sanctuary will be open for quiet moments.

The new members service was really inspiring, seeing the new members and being reminded of why they were drawn to UUFCO.

Leora has created a new format for the ACE, which will make it easier to go directly to the subject that interests you.

### **Membership By Law**

Having met with various committees to discuss changing the by law, Daelene, Fletcher, and Susan Kinney are working on ways to get this issue to the congregation. They are thinking of possibly offering a few sessions where people could ask questions and express views. When this has been accomplished, we should be. Ready to present the proposed change a the January meeting of the congregation.

**Meeting adjourned: 6:10pm**

**Next meeting: November 17, 2020 at 4:00PM**