

Unitarian Universalist Fellowship of Central Oregon - Bend OR
Treasurer's Report as of January 2020 (General Funds)

Thursday, February 13, 2020

Page 1 of 5

Account #	Account Name	Period Activity	YTD Balance	Annual Budget	% of Annual Budget	Previous YTD
Income						
4.100.100	Cash Collection	1,531.00	10,124.81*	17,000.00	60	9,594.19
4.100.110	Misc. Contributions	50.00	6,624.65*	11,000.00	60	4,594.00
4.100.120	Adult Spiritual Development Income	0.00	5,965.85*	5,000.00	119	9,015.50
4.100.130	Memorial Donations	0.00	150.00			250.00
4.100.200	Coffee Donations	(20.00)	450.00			34.00
4.100.210	Recycle, Coupons	137.77	354.42*	500.00	71	240.14
4.100.300	Current Year Pledge Receipts	20,801.40	255,077.70*	383,000.00	67	243,603.41
4.100.311	Interest MM Cash Reserve	0.00	972.99*	1,100.00	88	705.11
4.100.312	Interest MM General	40.20	56.33			0.00
4.100.320	Art Committee Donations	142.00	710.00	1,500.00	47	1,172.40
4.100.401	Auction Income	0.00	1,211.00	10,000.00	12	0.00
4.100.404	Congregation Events Income	0.00	1,376.16			865.00
4.100.415	From Contingency if Needed	0.00	0.00	45,259.00	0	0.00
4.200.200	Rent Income	45.00	22,745.56	55,000.00	41	25,748.85
4.200.201	Rent Staffing Fees Income	0.00	10,338.00	21,800.00	47	10,569.73
	Total Operating Income	\$22,727.37	\$316,157.47	\$551,159.00	57	\$306,392.33
Designated Income						
4.900.100	Minister Discretionary Fund	1,000.00	3,894.00			8,485.21
4.900.150	Fireflies Book Donations	719.65	9,257.65			3,168.82
4.900.910	Collection for Community	1,780.75	9,666.81			9,224.48
	Subtotal Designated Income	\$3,500.40	\$22,818.46			\$20,878.51
	Total Income	\$26,227.77	\$338,975.93	\$551,159.00	57	\$327,270.84
Expense						
5.100.200	Minister Salary	6,281.42	43,969.94*	75,377.00	58	43,969.94
5.100.210	Minister Housing	2,510.00	17,570.00	30,120.00	58	17,570.00
5.100.220	Minister Travel & Expense	236.50	3,831.21	9,800.00	39	4,278.28
5.100.230	Minister Healthcare	909.75	6,024.09	13,433.00	45	5,904.69
5.100.235	Minister Retirement	(408.33)	4,491.63	9,800.00	46	5,716.62
5.100.238	Minister Sabbatical Reserve	1,100.00	7,700.00	13,200.00	58	0.00
	Subtotal Minister Compensation & Benefits	\$10,629.34	\$83,586.87	\$151,730.00	55	\$77,439.53
5.100.100	Music Director	877.50	6,142.50	10,530.00	58	6,142.50
5.100.102	Accompanist-Employee	2,300.00	5,375.00	10,880.00	49	4,690.00
5.100.104	Accompanist-Non-employee	0.00	680.00*	300.00	227	0.00
5.100.110	RE Director	3,621.88	24,145.90*	39,840.00	61	18,391.40
5.100.111	RE Healthcare	30.00	198.00*	253.00	78	1,127.72
5.100.112	RE Retirement	(181.09)	1,871.29	3,984.00	47	1,839.16
5.100.116	RE Teacher	0.00	475.33	1,755.00	27	1,434.08
5.100.120	Childcare Providers	599.91	3,132.50	6,718.00	47	2,400.76
5.100.129	Admin Retirement	0.00	0.00	780.00	0	2,099.00

Unitarian Universalist Fellowship of Central Oregon - Bend OR
Treasurer's Report as of January 2020 (General Funds)

Thursday, February 13, 2020

Page 2 of 5

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5.100.130	Administrator-Salary	3,120.00	21,840.00	37,440.00	58	20,930.00
5.100.131	Administrator-Healthcare	766.87	1,752.48	6,438.00	27	0.00
5.100.132	Bookkeeper	0.00	1,031.16*	1,500.00	69	5,105.11
5.100.135	Office Assistant	0.00	163.00	450.00	36	540.00
5.100.140	Congregational Life Facilitator	3,163.16	22,142.12	38,188.00	58	22,142.12
5.100.141	Congregational Life Healthcare	30.00	198.00	3,555.00	6	28.00
5.100.142	Congregational Life Retirement	(94.89)	1,423.40	3,055.00	47	1,780.08
5.100.145	Building Superintendent	2,002.50	13,221.28	23,400.00	57	13,522.50
5.100.146	Building Super Healthcare	306.90	1,971.36*	3,322.00	59	1,938.57
5.100.147	Building Super Retirement	(120.13)	1,511.27	2,870.00	53	1,909.49
5.100.148	Event Hosting Payroll	516.00	14,277.75*	21,800.00	65	10,172.24
5.100.149	Worship Service AV Payroll	225.00	1,568.75	5,300.00	30	2,593.75
5.100.150	Event Manager	1,316.25	9,320.63	17,550.00	53	0.00
5.100.300	Employer Payroll Taxes	1,462.49	10,102.03*	14,432.00	70	9,293.59
5.100.320	Background Checks	0.00	204.68*	200.00	102	28.75
5.150.152	RE Professional Development	0.00	28.00	1,400.00	2	926.54
5.150.153	Professional Development Other	0.00	0.00	195.00	0	0.00
	Employee Compensation & Benefits	\$19,942.35	\$142,776.43	\$256,135.00	56	\$129,035.36
	Subtotal Compensation Expenses	\$30,571.69	\$226,363.30	\$407,865.00	55	\$206,474.89
Sunday Program Expenses						
5.100.340	Speaker Expense	350.00	1,202.00	2,500.00	48	725.00
5.100.341	American Sign Language Expense	50.00	250.00	1,500.00	17	350.00
5.150.100	Program-Coffee	0.00	1,147.72	2,600.00	44	1,327.59
5.150.130	Worship Service Supplies	0.00	440.40*	550.00	80	589.84
5.150.140	Music Supplies, Workshops	0.00	572.78	1,200.00	48	669.60
5.150.150	RE Supplies, Workshops	238.00	1,880.44*	3,000.00	63	2,849.15
	Subtotal Sunday Program Expenses	\$638.00	\$5,493.34	\$11,350.00	48	\$6,511.18
Dues						
5.200.110	Dues-UUA	0.00	9,139.50	18,279.00	50	5,730.00
5.200.120	Dues-State of Oregon	0.00	50.00	100.00	50	50.00
5.200.130	Dues-Other Organizations	0.00	294.26*	265.00	111	237.61
	Subtotal Dues	\$0.00	\$9,483.76	\$18,644.00	51	\$6,017.61
Facility/Office Expense						
5.250.110	Office Expense-Supplies	67.58	623.39	1,600.00	39	885.90
5.250.112	Office Expense-Copies	573.95	1,405.46	3,000.00	47	3,457.82
5.250.115	Office Expense-Tech Support	0.00	2,399.86*	2,950.00	81	638.00
5.250.120	Bank Service Charges	198.26	2,422.23*	4,000.00	61	882.01
5.250.125	Postage	0.00	54.75	500.00	11	220.00
5.250.130	Telephone	0.00	567.21	3,150.00	18	1,821.11
5.250.131	Internet	0.00	649.75	1,800.00	36	847.00
5.250.132	Equipment Purchases	0.00	0.00	2,500.00	0	131.49
5.250.133	Event Rental Expenses	0.00	465.56	2,000.00	23	1,122.12

Unitarian Universalist Fellowship of Central Oregon - Bend OR
Treasurer's Report as of January 2020 (General Funds)

Thursday, February 13, 2020

Page 3 of 5

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5.250.135	Insurance Expense	0.00	6,834.00	14,850.00	46	6,008.00
5.400.251	Breeze Directory	50.00	350.00	600.00	58	350.00
5.700.100	Legal Fees	0.00	0.00	500.00	0	0.00
	Subtotal Facility/Office Expense	\$889.79	\$15,772.21	\$37,450.00	42	\$16,363.45
<i>Operations & Maintenance</i>						
5.270.100	Utilities	2,605.63	15,912.39	30,500.00	52	16,531.75
5.270.102	Security Service	0.00	1,349.10*	1,900.00	71	1,319.10
5.270.110	Maintenance & Repairs	28.99	10,608.82*	13,300.00	80	4,433.72
5.270.125	Window Cleaning	0.00	1,250.00*	1,300.00	96	525.00
5.270.130	Landscape & Snow Removal	968.75	1,957.79	3,500.00	56	2,654.24
5.270.140	Custodial Supplies	69.20	829.20	2,800.00	30	877.35
5.270.141	Maintenance Contracts	0.00	1,697.72	4,400.00	39	365.00
5.270.146	Safety & Security	0.00	213.99	1,000.00	21	370.72
	Subtotal Operations & Maintenance	\$3,672.57	\$33,819.01	\$58,700.00	58	\$27,076.88
<i>Advertising/Outreach</i>						
5.300.110	Advertising-Bend Bulletin	0.00	1,166.00	2,200.00	53	1,301.40
5.300.120	Advertising-Other Media	0.00	214.45			3.00
5.300.125	Outreach/Public Relations	0.00	159.20	2,300.00	7	318.16
5.350.200	Newsletter Constant Contact	25.49	76.47	635.00	12	588.00
5.400.265	Website Expenses	0.00	249.95	1,000.00	25	103.60
	Subtotal Advertising/Outreach	\$25.49	\$1,866.07	\$6,135.00	27	\$2,314.16
5.400.100	Board Expenses	0.00	357.93*	500.00	72	0.00
5.400.104	Congregation Events Expenses	0.00	360.39	700.00	51	452.73
5.400.200	Adult Spiritual Development Committee	0.00	4,977.94*	4,500.00	111	6,984.65
5.400.230	Shared Ministry Healthy Congregation	0.00	0.00	350.00	0	0.00
5.400.235	Leadership Development Committee	0.00	82.08	300.00	27	0.00
5.400.241	Aesthetics Committee	0.00	241.00	500.00	48	0.00
5.400.246	Kitchen Equipment & Supplies	197.81	197.81	1,050.00	19	606.25
5.400.250	Membership Team	24.76	239.48	1,150.00	21	333.36
5.400.255	Memorial Services	0.00	0.00	180.00	0	0.00
5.400.260	Library Committee	0.00	34.25	300.00	11	0.00
5.400.270	Social Action Committee	68.67	318.67	1,110.00	29	65.00
5.400.280	Stewardship Committee	1,132.12	1,132.12*	1,665.00	68	834.11
5.400.300	Worship Committee	0.00	0.00	300.00	0	35.99
5.400.320	Art Committee	82.04	475.30	1,460.00	33	288.48
5.400.350	Congregational Life Expenses	0.00	412.70*	550.00	75	335.18
5.400.500	Meeting Food Refreshments	0.00	0.00	500.00	0	0.00
5.500.101	Auction Expenses	0.00	19.68	600.00	3	0.00
	Subtotal Board/Committee Expense	\$1,505.40	\$8,849.35	\$15,715.00	56	\$9,935.75
5.100.115	Disburse Minister Discretionary	327.99	6,412.77			2,582.60

Unitarian Universalist Fellowship of Central Oregon - Bend OR
Treasurer's Report as of January 2020 (General Funds)

Thursday, February 13, 2020

Page 4 of 5

Account #	Account Name	Period Activity	YTD Balance	Annual Budget	% of Annual Budget	Previous YTD
5.900.150	Disburse Fireflies Books Expenses	0.00	10,254.98			74.87
5.900.910	Disburse Collection for Community	5,287.71	9,571.81			9,224.48
	Subtotal Designated Disbursements	\$5,615.70	\$26,239.56			\$11,881.95
	Total Operating Expense	\$42,918.64	\$327,886.60	\$555,859.00	54	\$286,575.87
	Total Expense	\$42,918.64	\$327,886.60	\$555,859.00	54	\$286,575.87
	Difference	<u>(\$16,690.87)</u>	<u>\$11,089.33</u>	<u>(\$4,700.00)</u>		<u>\$40,694.97</u>

* = Income/Expense exceeds amount budgeted to date

If the accounts in the subtotals have changed or if ledger and subsidiary account attributes have changed, Previous YTD totals may not represent a valid comparison.

When showing the Previous YTD balance and excluding zero balance accounts, subtotals may not be accurate.

Unitarian Universalist Fellowship of Central Oregon - Bend OR
Balance Sheet as of January 31, 2020 (General Funds)

Thursday, February 13, 2020

Page 1 of 1

Account #	Account Name	YTD Balance	Previous Period Balance	Amount Diff Period	% Diff Period
1.100.101	Petty Cash	100.00	100.00	0.00	0
1.100.102	WF Operating *018-9	(9,758.59)	9,744.58	(19,503.17)	200
1.100.205	WF Cash Reserve Certificate/Deposit	51,320.67	51,320.67	0.00	0
1.100.225	WF General Fund MM *317-4	42,256.33	41,116.13	1,140.20	3
1.200.100	Accounts Receivable	0.00	0.00	0.00	-
1.200.120	Event Deposit	0.00	0.00	0.00	-
1.200.210	Prepaid Insurance	4,257.00	4,257.00	0.00	0
1.200.245	Prepaid Website Expense	0.00	0.00	0.00	-
Total Assets		\$88,175.41	\$106,538.38	(\$18,362.97)	17
<i>Liabilities</i>					
2.000.000	Accounts Payable/Vendors	8,028.18	10,812.98	(2,784.80)	26
2.100.120	A/P Other	0.00	0.00	0.00	-
2.200.100	941 Federal W/H & P/R Tax Payable	221.42	(11.96)	233.38	1,951
2.200.110	OR W/H Payable	20.00	0.00	20.00	-
2.200.120	OR Unemployment Tax Payable	11.13	399.48	(388.35)	97
2.200.130	OR WBF Payable	11.69	57.84	(46.15)	80
2.200.135	OR Transit Tax	(5.93)	0.25	(6.18)	2,472
2.200.199	Payroll Clearing Account	0.00	0.00	0.00	-
2.300.100	Prepaid Pledges	1,700.00	1,700.00	0.00	0
Total Liabilities		\$9,986.49	\$12,958.59	(\$2,972.10)	23
<i>Fund Balance</i>					
3.100.100	General Fund	2,346.80	20,429.33	(18,082.53)	89
3.100.110	Minister Discretionary Fund	6,905.32	6,233.31	672.01	11
3.100.115	Youth RE Program Discretionary Fund	875.00	875.00	0.00	0
3.100.120	Music Program Discretionary Fund	207.11	207.11	0.00	0
3.100.125	Library Discretionary Funds	500.00	500.00	0.00	0
3.100.130	Adult SD Discretionary Fund	2,156.25	2,156.25	0.00	0
3.100.140	Education Leadership Development Fund	2,685.00	2,985.00	(300.00)	10
3.100.150	Fireflies Books Balance	8,994.97	8,275.32	719.65	9
3.100.205	Cash Reserve Fund	51,320.67	51,320.67	0.00	0
3.100.238	Minister Sabbatical Balance	7,700.00	6,600.00	1,100.00	17
Total Fund Balance		\$83,691.12	\$99,581.99	(\$15,890.87)	16
Total Liabilities and Fund Balance		\$93,677.61	\$112,540.58	(\$18,862.97)	17

Unitarian Universalist Fellowship of Central Oregon - Bend OR

Check Register for 01/01/2020 thru 01/31/2020 for WF Operating *018-9

Date	Check	Amount	Payee	Comments
01/03/2020	EFT	\$191.88	Bendbroadband	BBB Internet
01/03/2020	EFT	\$50.79	Cascade Natural Gas	CNG
01/03/2020	EFT	\$117.70	Cascade Disposal	Cascade Disposal
01/03/2020	EFT	\$1,781.97	Pacific Power	Pacific Power
01/03/2020	EFT	\$551.18	Cardmember Service	Amazon Molly Reams gift, PaperRolls-N-More crayons, USPS stamps, Mailchimp, Facebook OWL ads, Adobe CS, Nam Tok restaurant, Elmer's flags, Breeze
01/03/2020	5088	\$3,393.28	UUA, Medical/Dental	Healthcare 2019-01-01
01/07/2020	5107	\$197.81	Bargreen Ellingson Foodservice Supply & Design	Airpots, racks
01/10/2020	EFT	\$450.97	Cardmember Service	Bend Lock & Safe, MD books, Amazon books, Safeway snacks, Jackson's Corner, Amazon janitorial, USPS stamps
01/10/2020	5095	\$1,060.59	DeArmond, Peggy	
01/10/2020	5098	\$392.00	Bend Bulletin/Western Communications	BB 2019-12 and Christmas ad
01/10/2020	5099	\$500.00	Joan Landsberg	El Salvador/Joan Landsberg
01/10/2020	5100	\$10.00	Shannon Adams	RE paper
01/10/2020	5101	\$347.50	Stephens Heating & Cooling	Maint. & diag.
01/10/2020	5102	\$2,467.92	TIAA-CREF as Agent for JP Morgan	TIAA Retirement
01/10/2020	5103	\$1,827.90	UUA-APF	UUA Dues 2019-12
01/10/2020	5104	\$164.45	Coe, Aaron J W	Paycheck
01/10/2020	5105	\$3,601.96	Bethlehem Inn	GGC Bethlehem Inn
01/10/2020	5111	\$82.04	Virlene Arnold	ART reception 2019-01-10
01/13/2020	5112	\$89.00	Chela Sloper	CE reimbursement
01/15/2020	5108	\$781.25	4 Seasonal Services	Snow & ice control (various dates)
01/17/2020	EFT	\$735.41	Cardmember Service	Commons Cafe, Brother John's, ACE repair, Smart Foodservice, Staples, WCP paper
01/18/2020	5113	\$187.50	4 Seasonal Services	7641 2019-01-18 snow & ice control
01/20/2020	5114	\$68.67	Christine M Walsh	Wizards tutoring supplies

01/22/2020	EFT	\$899.09	Cardmember Service	Amazon label tape, Mailchimp newsletter, Amazon RE supplies, Safeway RE supplies, Adobe programs, Microsoft programs, Minuteman Press, Amazon refractrometer
01/23/2020	EFT	\$6.18	OR Transit Tax	2019 Q4 OTT payment
01/23/2020	EFT	\$388.35	OR Uempl. Tax Payable	2019 Q4 Unemployment payment
01/23/2020	EFT	\$55.52	OR WBF Payable	2019 Q4 WBF payment
01/24/2020	EFT	\$1,965.07	Pacific Power	2020-01 Pacific Power
01/24/2020	EFT	\$52.32	Cascade Natural Gas	2020-01 CNG
01/24/2020	EFT	\$578.20	City of Bend Utilities	2020-01 Water
01/24/2020	5115	\$50.00	Mylisa Harper	ASL 2019-01-19
01/31/2020	EFT	\$138.27	Cardmember Service	Thump coffee, Kennedy's Coffee, Safeway RE event, Amazon custodial, Staples forms, sign holders
01/31/2020	EFT	\$3,395.48	941 Federal Withholding	2020-01 Fed WH
01/31/2020	EFT	\$20.72	OR Transit Tax	2020-01 OR TT
01/31/2020	EFT	\$2,230.00	OR W/H Payable	2020-01 OR WH
01/31/2020	EFT	\$9.37	OR WBF Payable	2020-01 OR WBF
01/31/2020	EFT	\$181.19	OR Uempl. Tax Payable	2020-01 OR UE
01/31/2020	5116	\$134.81	Adams, Shannon Benhoff	Paycheck
01/31/2020	5117	\$1,108.49	Beil, Jonathan J	Paycheck
01/31/2020	5118	\$161.25	Budd, Jamie Lynn	Paycheck
01/31/2020	5119	\$1,060.59	DeArmond, Peggy	Paycheck
01/31/2020	5120	\$1,626.99	Doelling, Parker E	Paycheck
01/31/2020	5121	\$803.07	Hickman, Mark	Paycheck
01/31/2020	5122	\$182.19	Lawton, Natalie S	Paycheck
01/31/2020	5123	\$2,136.55	Mauck, Leora West	Paycheck
01/31/2020	5124	\$2,767.83	Regan, Dana J	Paycheck
01/31/2020	5125	\$6,168.96	Rudolph, Rev Scott E	Paycheck
01/31/2020	5126	\$2,321.70	Sloper, Chela	Paycheck
01/31/2020	5127	\$350.00	Susan Strauss	2020-01-26 Speaker
01/31/2020	5128	\$175.00	Barbara Hastings	Typing
01/31/2020	5129	\$1,685.75	Everytown for Gun Safety Support Fund	2020-01-26 GCC Moms Demand Action
01/31/2020	5131	\$44.93	Oregon Dept of Revenue	Adams garnishment 2020-01

\$49,749.64

Unitarian Universalist Fellowship of Central Oregon - Bend OR

Trial Balance for January 2020

2.000.000 Accounts Payable/Vendors

Bend Health Guide	\$553.00
Bendbroadband	\$121.00
Boeckx, Ashley	\$250.00
Cardmember Service	\$15.48
Cascades Academy of Central Oregon	\$250.00
Central Oregon Intergovernmental Council	\$290.00
City of Bend Utilities	\$561.80
Dana Regan	\$19.48
Dist 5 AFG	\$1,432.00
Friends of the Children-Central Oregon	\$500.00
High Desert Chamber Music	\$250.00
Mark Hickman	\$461.98
Munster, Gregg & Barbara	\$2,845.00
Sarah Hersh	\$2,285.00
UUSC	\$410.00
Total Accounts Payable/Vendors	\$8,028.18

Unitarian Universalist Fellowship of Central Oregon - Bend OR
Treasurer's Report as of January 2020 (New Home)

Thursday, February 13, 2020

Page 1 of 2

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<i>Income</i>						
4.100.207	Gain/Loss Bldg Fund Investments	(151.39)	265.49			521.08
	Designated New Home Income	(\$151.39)	\$265.49			\$521.08
4.100.209	Interest MM Bldg Interest	2,180.91	8,669.48			7,153.45
	Total Income	\$2,029.52	\$8,934.97			\$7,674.53
<i>Expense</i>						
<i>New Home</i>						
<i>New Home Fund</i>						
5.700.205	Disburse Capital Replacement Funds	0.00	5,500.00			0.00
	Subtotal Designated New Home Disbursements	\$0.00	\$5,500.00			\$0.00
5.700.210	Skyliner New Home Fund Expenses	0.00	33,634.86			26,087.68
	New Home	\$0.00	\$39,134.86			\$26,087.68
	Total Expense	\$0.00	\$39,134.86			\$26,087.68
	Difference	\$2,029.52	(\$30,199.89)	\$0.00		(\$18,413.15)

* = Income/Expense exceeds amount budgeted to date

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Unitarian Universalist Fellowship of Central Oregon - Bend OR
Balance Sheet as of January 31, 2020 (New Home)

Thursday, February 13, 2020

Page 1 of 1

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1.100.210	WF Ongoing Building Fund *981-9	1,990.98	1,490.98	500.00	34
1.100.221	Ameritrade *3684	315,857.74	314,258.97	1,598.77	1
1.100.222	Capital One *8350	254,552.67	255,121.92	(569.25)	0
1.200.250	Note Receivable Rev Scott Rudolph	100,000.00	100,000.00	0.00	0
Total Assets		\$672,401.39	\$670,871.87	\$1,529.52	0
<i>Fund Balance</i>					
3.100.210	Ongoing Building Expenditures Fund	1,990.98	990.98	1,000.00	101
3.700.200	Operating Reserve Fund	155,000.00	155,000.00	0.00	0
3.700.201	Asphalt Maintenance Fund	9,000.00	9,000.00	0.00	0
3.700.205	Capital Replacement Fund	44,504.00	44,504.00	0.00	0
3.700.215	Art Fund	48,490.00	48,490.00	0.00	0
3.700.218	Minister Housing Fund Balance	100,000.00	100,000.00	0.00	0
3.700.220	Building Reserve Fund	307,914.21	306,884.69	1,029.52	0
Total Fund Balance		\$666,899.19	\$664,869.67	\$2,029.52	0
Total Liabilities and Fund Balance		\$666,899.19	\$664,869.67	\$2,029.52	0